

Poundstock Parish Council

Chair: Cllr. Stephen Blake
Clerk: Mrs. Lynn Pluess
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30-May 2024

To all members of the **Parish Council**:

Dear Councillor,

You are hereby summoned to attend the Ordinary Meeting of Poundstock Parish Council on **Wednesday 05-June 2024** at 7:00 pm at the Gildhouse House, Vicarage Lane for the purpose of considering and resolving upon the business to be transacted at the meeting as set out on the agenda below.

Yours sincerely,

L Pluess

Clerk Mrs. Lynn Pluess

Press and Public are invited to attend.

Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

AGENDA

1. **To Open the Meeting** note persons present, receive and approve apologies for absence with reasons given.
2. **To receive Declaration of Interest** and nature of any Disclosable Pecuniary Interest (DPI) and any Other Significant Interest (OSI).
3. **Approve Dispensations** from Members concerning items on the agenda.
4. **Public Open Session:** Members of the public are invited to address the Council on an agenda item (10 mins). Residents are encouraged to participate beforehand by emailing the Clerk's Office.
5. **To resolve that the Minutes of the previous meeting are an accurate record:**
 - (a) Minutes Full Council:
APPROVE Minutes of the Annual Council Meeting held on 15-May 2024.
 - (b) NOTE any matters arising.
6. **Correspondence** - To discuss and resolve a course of action with any associated expenditure.
7. **Planning Matters:**
 - (a) Planning Applications to discuss and make a consultee comment: -
PA24/03465 proposal: Change of use of existing building to from annexed accommodation to 1 Swelle Cottages to self-contained annexe/holiday accommodation to 1 Swelle Cottages PA24/03465.

- (b) Any applications received from Cornwall Council by the time of the meeting. Information only.
- (c) Planning decisions – View at <https://www.poundstock-pc.gov.uk/planning-applications>

8. Finance to discuss and resolve a course of action with associated expenditure:

- (a) Internal Audit.
- (b) External Audit AGAR 2023/24 - To consider and APPROVE the following: -
 - (i) Section 1 - Annual Governance Statement 2023/24
 - (ii) Section 2 - Accounting Statement 2023/24
 - (iii) Bank Reconciliation 2023/24
 - (iv) Variations of 15% and above (Box 2 & Box 4) between 2022/23 and 2023/24
 - (v) Asset Register 31-Mar 2024
 - (vi) Earmarked Reserves
- (c) Review Internal Control - Q4 Jan-Mar 2024.
- (d) Budget Analysis - Q4 Jan-Mar 2024.
- (e) To resolve to approve payment of outstanding accounts.

9. Agenda Items to discuss and resolve a course of action and associated expenditure:

- (a) To consider the next steps for a new hall for Poundstock.
- (b) To consider next steps for the public toilets in Widemouth Bay.
- (c) To review progress following Resolution 189/24 including the email sent to Davina Pritchard on 16-May 2024 (Cllr. Tom O’Sullivan).
- (d) To consider parishioner concerns about Coombe Lane (Cllr. Tom O’Sullivan).

10. To receive reports and authorise any action:

- (a) Poundstock Ward Member.
- (b) Chairman’s Report.
- (c) Clerk’s Report.

11. NDP Steering Group - To receive reports and authorise any action or expenditure.

12. Representatives on Outside Bodies – To receive reports and authorise any action or expenditure.

13. Portfolio Reports – To receive reports and authorise any action or expenditure.

14. Items for Information.

15. Notification of next meeting and suggested items for the agenda.

16. Casual Vacancy.

17. PUBLIC BODIES (ADMISSION TO MEETINGS) Act 1960

During the meeting it may arise that publicity would be prejudicial to the public interest by reason of the confidential or special nature of the business to be transacted and the press and public will be instructed to withdraw. When this arises, the Chair will recommend to consider passing the following resolution; “to resolve that in view of the confidential or special nature of the business to be discussed, the public are excluded and instructed to withdraw.”

18. Close the Meeting.